

JOIN OUR TEAM & HELP TRANSFORM LIVES

Agence Ometz is a human service agency offering a range of services that support people to reach their full potential while strengthening the vitality of the Montreal Jewish community and the broader Montreal community. From rapid crisis response, counselling and employment assistance to programs for newcomers, families and young adults, we use a holistic, wraparound approach to well-being. We have been empowering individuals and families, and helping them to thrive, for over 160 years. Join our team of compassionate, engaged and inspiring professionals – **apply today!**

Job Coach

Full time, one-year contract

JOB SUMMARY

As part of the Supported Employment team, the Job Coach works collaboratively with clients, employment specialists and employers to provide tailored on-the-job coaching, training, and support to individuals living with a mental health diagnosis, intellectual disability, learning disability, or autism. The Job Coach supports clients in achieving success and maintaining employment in new or existing positions by providing practical workplace support and skill development and gradually reducing supports as client independence increases. The Job Coach also assists with travel training, wage subsidy applications and other supports that promote successful participation in the workforce.

RESPONSIBILITIES

- Provide individualized on-the-job coaching support, strategies, and tools to promote successful workplace integration, productivity, skill development, stress management, positive social interactions, and long-term job retention.
- Collaborate and liaise with clients, employers, employment specialists, and other professionals regarding clients needs
- Accompany clients to job interviews, onboarding processes, and provide travel training as required
- Contribute to the preparation of wage subsidy applications as needed
- Maintain accurate and up-to-date client files, reports, and records in accordance with agency and funder guidelines
- Keep current with employment disability inclusion related information, resources, and best practices

REQUIREMENTS

- Minimum DEP in Special Care Counselling or a related field
- Minimum of 1 year of experience providing support to neurodivergent individuals or those living with mental health conditions
- Previous experience in a teaching, training, or coaching capacity is considered an asset
- Ability to advocate effectively on behalf of clients with employers
- Strong ability to work independently while also contributing to a dynamic and collaborative team environment
- Ability to travel between work sites as required
- Fluently bilingual in French and English. The level of English required for this position is advanced, as the incumbent must communicate regularly in English with clients as part of service delivery. This includes conducting detailed discussions related to mental health and well-being to ensure appropriate, effective, and safe client support

Please submit your CV and letter of interest to HR@ometz.ca

We thank all candidates for submitting their résumés. Only those selected for interviews will be contacted.